

Registration Guide for External Users

Remember:

EXTERNAL user: the person requesting the services does not belong to the University of Valencia, and the payment will be processed by means of an invoice with the corresponding VAT / Tax identification number.

The main user is the only one authorised to register his / her collaborators (CU) through the LIMS Platform.

To unregister your collaborators, please contact via e-mail to gestlims@uv.es

Registration procedure:

- Access the LIMS platform: [LIMS Platform UV](#)
- Go to “Apply for registration as an EXTERNAL user“

Request Registration as an EXTERNAL USER	Request Registration as an INTERNAL USER
<p>Any person who does not belong to the University of Valencia (UV). If you belong to the UV but request services for another entity or company, you must apply for the registration as an external user (to issue the corresponding invoice)</p>	<p>This type of registration must be requested by the principal investigator of the University of Valencia. Invoicing is done through Internal Clearing. The associated/collaborative researchers will be registered by their responsible researcher (Main User).</p>

- Accept the *conditions of confidentiality, data protection and access / use of services* in order to go further
- CECT users must sign the Material Transfer Agreement (MTA) document and upload it to their profile once they have registered
- Fill in the request form and click on the gray box: **Save request.**

IMPORTANT: Registration is not automatically generated. Your request will be reviewed and once accepted you will receive the access credentials by email.